Computer Software

Standards – General

All Software loaded on District computers must be legally licensed to the District/School. Any violation of these rules constitutes a violation of Board Policy and has legal consequences as well. If you have any question about the legality of specific software, please call or e-mail The Technology Department or Instructional Technology.

School Supported Software

"School Supported Software" is software that is purchased from any Crowley ISD budget line items, including classroom, school labs and teacher software that has been approved by the Technology Department.

- School software purchases must follow the "Software Request and Installation" procedures below before they will be installed or supported.
    - o Applies to all purchases of Technology, regardless of funding.
    - o Follow Administrative Regulation EFAA (Local) Instructional Materials Selection.
    - o Secure Curriculum Instruction approval.
    - o Secure Technology approval.
    - o Complete a work order in eduphoria! :   Technology >> Software.
- Media and licenses must be stored by either the Technology Department or the Instructional Technology Department.
    - o All licenses must be available for inspection by District, state and federal employees or their assignees.
- Computers will be removed from the network if school software is deemed to cause network problems.
    - o The computers will remain off the network until the situation is resolved.
- Campuses are responsible for adhering to the "Software Request and Installation" procedure for school purchased software.

Non-Supported Software

Software loaded on computers without coordinating with The Technology Department will not be reinstalled when the computer is re-imaged.

- A computer will be removed from the network if non-supported software on that computer is suspected of causing network issues.

Software and Re-imaging Computers

Legal software, purchased by individuals for their own use, installed by single users on District computers will not be reinstalled by the Technology Department when a computer is re-imaged. These types of software installations cause Crowley ISD computers to run slower due to their heavy memory/processing requirements, so this type of software will be removed from the computer.

Legal Software

All software loaded on District computers must be legal software, with license and proof of purchase available upon request.

- Follow the Crowley ISD District Software Request Procedures when requesting software.
- Personal software will not be loaded on District computers.
- Loading software on a computer without a legal license is a violation of Board policy and a federal crime.